



# RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

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## **Resignation of Professional Staff Members**

Any staff member wishing to be released from his/her contract shall submit a letter of resignation to the District Administrator. Resignations will not become effective until accepted and approved by the Board. Liquidated damages may be assessed based on the District Administrator's recommendation and Board approval.

LEGAL REF.: Wisconsin Statutes Section 118.22(2)

CROSS REF.: River Valley All Staff Employee Handbook

APPROVED: June 8, 1989

REVISED: October 8, 2015

APPROVED: November 12, 2015

REVIWED: October 13, 2022